

ROUSE WASTE MANAGEMENT POLICY

At Rouse, we are committed to minimizing waste and promoting responsible environmental practices across all our office locations. This Waste Management Policy outlines our objectives and guidelines for effective waste reduction, recycling, and sustainable practices.

Objectives:

1. **Reduce Waste Generation:** We aim to minimize waste generation by promoting responsible consumption practices and encouraging alternatives to disposable items.
2. **Maximize Recycling:** We prioritize recycling materials such as paper, plastics, glass, and electronics to reduce landfill waste and conserve natural resources.
3. **Implement Sustainable Procurement:** We will source environmentally friendly office supplies and materials where possible and encourage vendors to use sustainable packaging.
4. **Educate and Engage Employees:** We will provide training and awareness programs to educate employees about waste reduction techniques and the importance of sustainability.

Guidelines:

1. **Waste Segregation:** All offices will implement a comprehensive waste segregation system, ensuring separate bins for recyclables (paper, plastics, glass, metal) and non-recyclables.
2. **Reduce Paper Usage:** Encourage electronic documentation and printing only when necessary. Utilize duplex printing and reuse scrap paper for internal drafts.
3. **E-waste Management:** Dispose of electronic waste (e-waste) responsibly by engaging certified recyclers or donation programs for old electronics.
4. **Plastic Reduction:** Minimize single-use plastic usage and opt for reusable alternatives such as glass or metal containers for office supplies and beverages.
5. **Compliance with Local Regulations:** Adhere to waste disposal regulations and guidelines in each jurisdiction where our offices are located.
6. **Regular Audits and Reporting:** Conduct regular waste audits to assess progress and identify areas for improvement. Maintain transparent reporting on waste reduction efforts.

Employee Responsibilities:

1. All employees are expected to adhere to waste segregation guidelines and participate actively in waste reduction initiatives.
2. Employees should report any issues or suggestions related to waste management to the designated environmental coordinator.

Continuous Improvement:

We are committed to continuously improving our waste management practices through regular review and feedback from stakeholders. By implementing these measures, we aim to contribute positively to the environment and uphold our corporate social responsibility. This Waste Management Policy will be communicated to all employees and stakeholders, and its effectiveness will be reviewed periodically to ensure alignment with our sustainability goals.